



Henderson Advisory Council

I. Meeting Date & Time: 28 January 2025, 5:45-6:15pm

II. Roll Call / Attendance

- A. 15 faculty, staff, and/or parents were in attendance—physically and virtually.

III. Opening Remarks

- A. Read Henderson Advisory Council (HAC) norms.

IV. Citizen Time

- A. No comments or topics presented.

V. Motions

- A. Approved, HAC minutes from 19 November 2024
 - 1. 1st Motion: Ms. Sarah Kelley
 - 2. 2nd Motion: Ms. Felicia Kennedy

VI. New Business

- A. The representative for the Superintendent Advisory Council on Instruction (SACI) informed the council that the last SACI meeting was canceled due to inclement weather (9 January 2025). Topics would have included:
 - 1. Q&A with Dr. LaTanya McDade
 - 2. Multi-Tiered System of Supports (MTSS) in Prince William County Schools
 - 3. Mental Health Supports / Hazel Health
- B. An overview of the budget process was provided to the council. Highlights and/or topics of discussion from the presentation included:
 - 1. Compensation estimates are based on average salary of positions
 - 2. A draft budget is typically proposed in February
 - 3. The final budget is typically received in the Spring (May) and later revised in the Fall (September/October)
 - 4. The school cannot keep more than 1% of funds across school years (i.e., fund rollover)
 - 5. Deficits are carried forward across budget years
 - 6. Expenses and general execution of the budget are audited with results made available to the public

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7. For the 2024-25 school year, Henderson Elementary School received \$8.87 million from an adopted budget of \$9.16 million. The revision downward reduced fund availability by approximately \$290,000.
 8. Including a *Financial Needs* portion in the school newsletter to draw attention to funding gaps that families may be able to contribute resources toward.
- C. The Virginia Literacy Act (VLA) was discussed within the council. Statewide in grades K-2, nearly one-third of students are not on grade-level with respect to reading skills. The VLA seeks to increase early literacy through high-quality instructional material. An extensive review of the Prince William County Schools Literacy Plan can read here:
https://www.pwcs.edu/academics_programs/language_arts/curriculum/virginia_literacy_act/literacy_plan

VII. Closing

- A. The agenda for the next HAC meeting will include a presentation on the mathematics curriculum changes and an update on the Continuous Improvement Plan.
- B. Read Henderson Advisory Council (HAC) norms.

Enclosure(s)

-None