

HENDERSON ELEMENTARY SCHOOL

School Bus Rules

The following rules are established to regulate conduct of school bus passengers: *(Please note that even if your student is not a bus rider, there will be occasions to ride school buses during the academic year as part of class field trips.)*

Students should:

- Ride their assigned bus.
- Arrive at their bus stop at least 5-10 minutes before the regular pickup time.
- Stand away from the road. Do not stand on the travel portion of the roadway while waiting for a bus.
- Maintain proper conduct.
- Respect the property of others.
- Wait until the bus has stopped, then walk to the front door.
- Do not run alongside a moving bus.
- Board the bus in an orderly fashion.

Students riding the bus should:

- Obey instructions of bus driver and bus attendants.
- Be seated immediately.
- Remain seated, facing forward.
- Share seats equally.
- Be courteous.
- Respect property.
- Keep all body parts inside the bus.
- Keep aisles clear.
- Maintain good conduct.

The following infractions are not permitted:

- Fighting; Making threats
- Using profanity; Using obscene gestures.
- Horseplay; Spitting; Creating loud noises.
- Endangering others
- Eating/drinking/littering
- Tampering with equipment; Vandalizing
- Throwing objects from the bus
- Having glass objects; Transporting large objects
- Videotaping, recording, or photography, resulting in harm to others, and disruption or distraction of the driver
- Having weapons
- Using, possessing, or distributing drugs or other substances and related paraphernalia
- Igniting fire
- Smoking

Leaving The Bus

Students must:

- Remain seated until the bus comes to a full stop.
- Leave the bus in an orderly manner, students in the front seats exit first.
- Leave the bus stop area when safety permits as soon as discharged from the bus.
- No lingering around the bus.
- Cross the street, if necessary to do so, to the front of the bus and at a distance of at least 10 feet in front of the bus.
- Not cross until the driver has signaled that it is safe to do so. Crossing four or more traffic lanes or a divided roadway is prohibited.

Riding The School Bus Is A Privilege*

When a rider is involved in misconduct, the rider will be reported to the principal by the driver who will submit a Bus Discipline Referral to the principal. If it is determined that the student is guilty of misconduct, the school principal will take the following action:

- The rider and the parent or guardian will be given notice and a warning.
- The parent or guardian will be required to attend a conference with the school principal and student. Depending on the offense the student may receive a five-day suspension of riding privileges.
- Upon a second offense of misconduct, the rider will be denied transportation services for a period of two weeks.
- Upon a third offense of misconduct, the rider will be denied transportation services for the remainder of the school year.
- Any rider may be suspended from further bus privileges at any time if the offense committed is serious enough to require such action for the safety of the other students on the bus.
- *Riding the school bus is a privilege, except as required by law for students with disabilities.

Please refer to Regulation 431-4, "Transportation for Students/Safety on School Buses." Should you have any questions.

***Please retain this letter for your information.**